



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>
Email: lhoude@rossvalleyfire.org

ROSS VALLEY FIRE DEPARTMENT BOARD OF DIRECTORS AGENDA

Wednesday, July 9, 2025

**San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo,
CA 94960, and via Zoom.**

<https://us06web.zoom.us/j/81049919818>

Or Telephone: +1 669 900 6833 | Webinar ID: 810 4991 9818

For callers *9 to raise your hand *6 to mute/unmute

Remote Access to Meeting Information: RVFD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Fire Board are attending the meeting via teleconference as defined in Government Code section 54953. When no members of the Fire Board are attending the meeting via teleconference if a technical error or outage occurs on the Zoom or electronic feed, the Fire Board may continue the meeting without waiting for Zoom or electronic access to return. Meetings are held in public at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960 unless otherwise noted in a specific agenda.

6:30 pm RVFD Board Meeting

1. **Call to order – 6:30 pm.**
2. Chief Report – Verbal update by Fire Chief Mahoney
3. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.
4. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Receive call report for June

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Item 4a - Call Report

- b) Acknowledge check register issued during June

Item 4b – Check Register

- c) Receive current budget report

Item 4c – Budget Report

- d) Adopt Resolution 25-09 Approving Revised Budget for FY 2025-26

Item 4d - Staff Report for Resolution 25-09

Item 4d - Attachment #1 - Revised Budget Amendment

Item 4d - Attachment #2 - Resolution 25-09

- e) Approve Minutes of the June 11, 2025, Board meeting

Item 4e – Minutes June 11, 2025

- 5. Adopt Resolution 25-10 creating a Records Retention Policy and for the Department

Item 5 – Staff Report for Resolution 25-10

Item 5 – Attachment #1 - Records Management Policy - Resolution 25-10

Item 5 - Attachment #2 - Exhibit A - Records Management Policy

Item 5 – Attachment #3 - Exhibit B - Records Retention Schedule

Item 5 – Attachment #4 - Exhibit C - Records Destruction Authorization

- 6. Authorize Executive Officer and Board President to Finalize and Execute Memorandum of Understanding (MOUs) between the Ross Valley Fire Department and the International Association of Firefighters Local 1775, and the Ross Valley Fire Chief Officers Association for years July 1, 2025 – June 30, 2028, and Approve Resolutions for Unrepresented Staff for FY25-28 – Chief Mahoney

Item 6 - Staff Report for MOUs & Resolutions

Item 6 - Attachment #1 - Firefighter MOU Final

Item 6 - Attachment #2 - Firefighter MOU Redlined

Item 6 - Attachment #3 - Chief Officer MOU Final

Item 6 - Attachment #4 - Chief Officer MOU Redlined

Item 6 - Attachment #5 - Resolution 25-11 Administrative Assistant Salary

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Item 6 – Attachment #6 - Resolution 25-12 Fire Inspectors Salary

Item 6 - Attachment #7 - Resolution 25-13 Wildfire Preparedness Coordinator

7. Announce Adjournment to Closed Session:
 - a) Public Employee Performance Evaluation (Government Code 54957)
 - i) Title: Fire Chief Dan Mahoney
8. Announce Action in Closed Session, if any.
9. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
10. Adjourn

The next meeting is scheduled for Wednesday, August 13, 2025, in person at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

s/Lauren Houde, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

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